

Eagan Hockey Association Board Meeting
Location: Eagan Civic Arena Community Room
Monday, September 8, 2008; 7:00 PM

7:00 PM - Meeting called to order.

Board Member attendance:

Present: Alexander, Bergom, Bonstrom, Buckingham, Galaski, Gebhart, Manzella, May, Parrish, Shepherd, Soshnik, Sparks, Wall, Carroll

Absent: Borman, Everson

Old Business:

Review Minutes from August 18, 2008 Meeting.

Motion to Approve August 18, 2008 minutes by May; Second by Sparks; unanimously approved by all board members present.

Previous Business:

Gambling Report for September 2008 Board Meeting – presented by Sue Downey

For August 2008 showed net income from:

Caspers Pulltabs of \$14,810.00
Bingo of \$41.00

Coopers Pulltabs \$9,586.00
Bingo \$1,348.00

Less shortages of \$150.00

For a net deposit of \$25,635.00 disbursements approved at prior meeting of \$17,016.51 for an increase in cash of \$8,618.49

Our fund balance is at \$34,704.28

Disbursements for September 2008 expenses of \$16,393.95 were approved unanimously by all board members present. No non board members present.

Motion by Kevin May second by Mickey Sparks.

Other gambling note:

- Reported Annual Report to the Gambling Control Board for Fiscal 2008.

New Business:

Eagan Parks and Recreation updated from Juli Seydell Johnson

Could you please briefly describe the financial model in which the Eagan Civic Arena is funded/operates and what subsidies (if any) it receives from the city or the state?

- The Civic Arena works as an enterprise for funding, similar to a business. The Arena is responsible for covering all expenses (inside the doors) through revenue generation. Administrative expenses such as HR and payroll are covered by the city as a whole.
- Can not be subsidized

What is the management structure as it relates to the facility and your department?

- Parks and Recreation operates independently as a City department. The Civic Arena is a part of the larger Parks & Recreation operations.
- The Civic Arena is managed by Mark Vaughn as a revenue facility. Vaughn is the first point of contact for any business related to the arena.
- Mark reports to Cheryl Mesko, Operations Superintendent. Cheryl reports to Juli Seydell Johnson, Director of Parks & Recreation. Juli reports to Tom Hedges, City Administrator and the City Council.

What is the process for requesting, reviewing, and approving enhancements or improvements to the facility?

- First and best contact is Mark Vaughn.
- Mark and his staff make day to day operating decisions
- Larger decisions, like new rinks, go through Mark to Juli Johnson and, ultimately, the City Council.

How were the enhancements to the mezzanine funded?

- Retained earning funds
- No mixing of funds earned in one facility to fund something in another facility
- This basically used up the retained earnings funds
- City also has a community investment fund that can be used at the City Council's discretion for projects benefiting the entire community.
- The east rink was funded through the sale of revenue bonds, which are still being paid off by the City with the revenues collected at the rink.

Were any of those expenses shared by Dakota County with the current space being occupied by the Dakota County Library? Is the current space under lease?

- The space is under lease with Dakota County.
- Dakota County participated in some of the construction costs and is providing some of the operating services while occupying the space.

How long will the library occupy the space?

- Through Jan 3rd.
- Could be a good opportunity to market the hockey program.

What is your plan for the space after the library moves out?

- Becomes a rental space for general community use – including dryland facilities for youth programs such as hockey and figure skating.
- Flooring is still TBD. Likely a gym floor (cushioned wood).
- Looking to wire for audio

Assuming the space will be rented, what is the cost for utilizing the space?

- non resident \$31/hr

- resident \$25/hr

What activities will be "allowed" in the space?

- Anything that doesn't damage the space. I.e. no shooting.
- Food is allowed. Catering would likely be offered through the city similar to community center.
- Discussion about the use for stick handling and shooting will need to continue.

Are there other enhancements planned for this area?

- Cooling and heating systems (This is complete)

Are there other enhancements or improvements planned for the arena?

- Nothing large at this point – resources have been used for the mezzanine.
- Some lighting for ice dance shows in planned.
- Looking at sound systems for general improvements.

There was a recent City of Eagan meeting broadcast on community television where Mark presented some information and requested support with repair of the glycol leaks in the West rink. As Director of the Department of Parks and Recreation is this a major concern? Is there any plan to address the leaks?

- Yes, options are being investigated.

What is the overall plan (1-3 years) for the Eagan Civic Arena?

- Sell as much ice as possible.
- Use space optimally for other non ice off season

With youth hockey and hockey related activities providing significant dollars to the total annual revenue picture; What do you feel is the most effective way in which the EHA can partner with the City to support operations of the facility and help drive rink improvements that not only benefit our program, but the high school programs and those programs that rent the facilities during the off-season?

- Depends on the project proposed and the donations. This would then have to be approved by Mark and Juli and then can take this to the council for more discussion and approval.
- Important to have a written proposal showing commitment to have large projects that would require significant capital.

Does the Eagan Civic Arena have a marketing plan that has the revenue potential to fund improvements?

- Yes, for selling ice and dryland events. Not specifically for sponsorships.

With the valued relationship between the Arena and EHA, is there an opportunity to have more permanent space within the facility to market our program and/or recognize our members that have contributed to the program? This space would be separate from the space we would purchase on a season to season basis.

- The city would be interested in more details.

Follow up to discussion with Juli:

- The board will have follow-up discussions related to Juli's comments and set up additional meetings with Civic Arena operations and / or Juli.
- General membership is welcome to add additional questions and reach out to Juli with comments questions etc...If this is something that you do please cc the EHA board so that we can help support and / or add clarification.

Marketing

Jeff Bergom reported updates on the following:

- EHA Open House is scheduled Sept 26th. Discussion around logistics with not having the mezzanine available. Also, discussion around the vendors that will be attending
- Eagan Elementary School Open Houses August 27. Reports back from the various volunteers is that traffic at the schools was high. **A special thanks to the Eagan High School Boys and Girls Hockey players who volunteered at the tables.**

Level Updates

Girls

14U – no updates from last month.

12U – 16 eligible skaters.

10U – will have tryouts

Mites

- Finishing up with free ice sessions for registered skaters. There are two sessions each age level of mites.
- Scheduled town hall meeting for Sept 29th
- Some request for move-ups was discussed. Per EHA policy move-ups are only done on an as needed basis.

Squirts

Paul Galaski on behalf of the Squirt Coach Selection Committee made a motion to approve the following head coach candidates for 2008-09 season. Second by Alexander. Unanimously approved by all board members present.

Jay Borman
Dave Barber
Jeff Bergman
Todd Busch
Keith Dahlen
Robin Fodor
Jeff Galarneau
Adam Huseman
Tom Mueller
Steve Randall
Rick Rivera

Dan Skallet
Jim Stebbing
Tony Teichert

Getting free ice times sessions set up.

Pee-wees

Gebhart reported on the following on behalf of Terry Everson.

For a Pee-wee coaching committee is recommending approval for the following parent candidates to head coach at the Pee-wee Level: Jay Borman, Jim Buckingham, Tom Mueller, Todd Sturgeon and Stephen Randall.

Our Pee Wee coaching committee interviewed each of these candidates and unanimously agreed to pursue this motion.

Gebhart made a motion on behalf of Everson and the Pee-wee coaching committee to approve the recommendation above. second by Parrish and approved by all board members present.

Other Pee-wee updates:

Registration, pre-season clinics and tryout dates have been communicated to the pee wee families, as well as the pre-tryout information meeting. Parent coaching interviews are complete, and will send another reminder to families reminding about registration dates.

Bantams:

John Soshnik made a motion to approve the following candidates to the Bantam coaching pool: Tom Peterson; Ted Baier; Paul Caron

Motion second by Bonstrom; approved by all board members present.

Other updates:

- Three more interviews (two for approval and one for placement at higher coaching level non-parent)
- Registration announcements and tryout meeting and ice dates have been communicated.
- Bantam volunteer hours were discussed.

The following motions were submitted by Kevin May on behalf of the Bantam Coach Selection Committee via email on 9/22/08:

Motion 1: The Bantam Coach Selection Committee requests approval for the addition of Terry Everson to the Bantam coaching pool.

Second by Gebhart. Motion passed by majority vote.

Motion 2: The Bantam Coach Selection Committee requests approval for the addition of Jeff Wright to the Bantam coaching pool.

Second by Gebhart. Motion passed by majority vote.

Jr Gold

Two coaches approved.

Two parents interested (one assistant and one head)

Player Dev

- Checking clinic for incoming 1st year Pee Wees is scheduled for Sept 28.
- Coaches clinic (mandatory) scheduled for Sept 27th.

Registration

- Walk in registrations are: Saturday 9/13 and Wednesday 9/17.
- Note that members should register players where their age and grade level is at.

Other Business:

May made a motion to adjourn at 9:15 PM; Second by Parrish; unanimously approved by all present.